

2020 Board of Health Calendar –  
Showing typical suggested monthly topics  
Subject to change

**January 22**

- Distribute final 2020 Board of Health calendar
- Approve continuing grant for DNR Transient Non-community Water Systems
- Eau Claire Healthy Communities update
- Director Performance review mid-point update
- Strategic Plan Update
- Follow up from November work session

**February 26**

- Performance Management Update

**March 25**

- Board evaluation

**April 22**

- Initial input from the Board of Health for the proposed 2021 budget, including discussion of salary and health insurance for employees for 2021
- Summary of 2019 financial
- Discuss 2019 Annual Report
- EC Healthy Communities update
- Question development and approval for Director performance review survey
- Strategic Plan update
- Workforce Development Update
- Quality Improvement Plan Update
- Close out 2019 budget

**May 27-(Please note this is the week of Memorial Day)**

- Review budget development process

**June 24**

- Department Director performance review (Closed session)
- Fee discussion

**July 22**

- Develop Department Director Performance expectations
- Annual review of Account Allocations/Fund Balance
- Approve draft of 2021 Health Department budget
- Performance Management Update
- Strategic Plan Update
- Eau Claire Healthy Communities Update
- Adopt Department budget/pay schedule for 2021
- Review and Approve Employee Handbook-personnel policies updated

#### **August 26**

- Adjust 2021 Budget proposal if needed (after the Joint Budget Team meeting)
- Review and approve/adopt 2021 Health Department fees, and fee related regulation and resolution changes

#### **September 23**

#### **October 28**

- Adjust 2021 Department budget by Board, if needed
- Single Audit Report
- EC Healthy Communities update
- Strategic Plan Update
- Workforce Development Update
- Quality Improvement Plan Update

#### **November 11 (second Wednesday)**

- BOH work session

#### **December 9 (second Wednesday)**

- Election of President and Vice-President for next calendar year
- Approve final 2021 Budget
- Review a draft of the 2021 Board of Health calendar
- Approve 2021 contracts with State Division of Public Health
- Board photo for the annual report